

S. RAY DESIGN TERMS

- Hourly fee for residential design \$110.00
- Hourly fee for commercial design \$150.00
- All design meetings, appointments, consultations and fabric/finish/furniture selection will be billed at a 1 hour minimum.
- Clients who wish to employ S. Ray Design for decorative accessory shopping are subject to an hourly fee for time incurred in the event that any and/or all un-purchased items require returning to showrooms/retail establishments.
- Installations in the home, including window treatments are generally supervised by a member of S. Ray Design to ensure design integrity and therefore are subject to an hourly fee. Installer fees are separate and are typically invoiced through S. Ray Design.
- Time incurred for returning of fabric/finish samples will be billed at 1/2 the regular design hourly rate.
- Design related phone discussions can be deemed as billable time.
- All product-related invoices will have an automatic 5% administrative fee applied.
- S. Ray Design is responsible ONLY for the design drawings and specifications that are generated by Sarah Ray and/or a member of S. Ray Design. Any design work specified by S. Ray Design and executed by a subcontractor is the responsibility of the subcontractor. In the event of a mistake, error, or unsatisfactory craftsmanship, S. Ray Design will not be held accountable, unless the error is a direct result of an oversight made by a member of S. Ray Design. S. Ray Design will make every reasonable effort possible to rectify errors should they occur.
- Consultation and product invoices shall be paid by client upon receipt.
- For projects outside the general Bay Area Peninsula, additional drive-time fees may apply.

I accept the terms as specified above

Signed

Dated